

# Employer Application



Group size 2-50 eligible employees

Please complete in ink and use extra sheets of paper if necessary.  
For more information about Anthem, its products and services, visit [www.anthem.com](http://www.anthem.com).

<b>Anthem use:</b>				
Group/Account #	Approved SIC	Anthem's Approved Effective Date / /	State <input type="checkbox"/> Indiana <input type="checkbox"/> Kentucky <input type="checkbox"/> Ohio	Tracking ID

<b>1. Effective date</b> Requested effective date: / /	<b>2. The benefits you have selected are outlined on the attached proposal, herein incorporated by reference.</b>			
	<input type="checkbox"/> Blue Access <sup>SM</sup> (PPO) <input type="checkbox"/> Blue Preferred <sup>®</sup> Primary (HMO) <input type="checkbox"/> Blue Priority <sup>SM</sup> (HMO) <sup>1</sup> <small>(<sup>1</sup>Ohio only – a health insuring corporation product of "HIC")</small> <input type="checkbox"/> Anthem ByDesign <sup>®</sup> (ABD) Buy-up/Health Savings Account (HSA)	<input type="checkbox"/> Blue Traditional <sup>®</sup> (Indemnity) <input type="checkbox"/> Dental Traditional (Indiana and Ohio only) <input type="checkbox"/> Dental PPO <input type="checkbox"/> Vision	<input type="checkbox"/> Basic Life <input type="checkbox"/> Basic AD&D <input type="checkbox"/> Dependent Life	<input type="checkbox"/> Supplemental Life <input type="checkbox"/> Supplemental AD&D <input type="checkbox"/> Short Term Disability <input type="checkbox"/> Long Term Disability

<b>3. Employer Information</b>				
Applicant (legal name of group)		Name of association (if applicable)		
Name and title of head of firm		Name and title of administrative contact		
Home office address		City	County	State
e-Mail address		Phone number (include area code)		Fax number (include area code)
Billing address and/or contact (if different from above)		Tax ID/FEIN		Number of years in business
Type of business				
Is any part of group subject to bargaining agreement? <input type="checkbox"/> Yes <input type="checkbox"/> No		Will bargaining agreement participants be considered eligible employees? <input type="checkbox"/> Yes <input type="checkbox"/> No		Total # of employees residing/working outside of Home Office state
Do you have any affiliates that qualify as a single employer under subsection (b), (c), (m) or (o) of Internal Revenue Code Section 414? If yes, please give the legal names, federal tax ID no. and number of employees employed by each. <input type="checkbox"/> Yes <input type="checkbox"/> No				
Name of current health and/or life carrier(s)				Next renewal date / /
Is your group subject to COBRA? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have a COBRA administrator? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, do you want an Anthem affiliate to administer COBRA for your group? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please complete and sign the COBRA agreement.</i>
List employees/dependents on Continuation of Coverage/COBRA			Name of persons in COBRA eligibility period	

<b>4. Medicare Secondary Payer</b>	
<input type="checkbox"/> Does <b>not</b> employ 20 or more employees (full-time, part-time, leased) under the terms of the Medicare Secondary Payer statute <i>(The group agrees to notify Anthem Blue Cross and Blue Shield as soon as this statement is no longer true.)</i> <input type="checkbox"/> Does employ 20 or more employees (full-time, part-time, leased) under the terms of the Medicare Secondary Payer statute	

<b>5. Eligibility</b>			
Eligible full-time employees must work at least 30 (25 in OH) hours per week, must be actively at work, must have satisfied any applicable eligibility waiting period. Eligible full-time employees do not include temporary or seasonal employees.			
Number of full time employees (including those within their waiting period)	Total number of employees (including part-time)	Total number of employees not actively at work	Employees currently in their waiting period will have coverage effective: <input type="checkbox"/> On group's effective date <input type="checkbox"/> Same waiting period that applies to new persons or on group effective date, whichever is later
New eligible enrollees will become effective on: (IN/KY) the day after <input type="checkbox"/> 0 days <input type="checkbox"/> 30 days <input type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 180 days of employment or the first billing date after <input type="checkbox"/> 0 days <input type="checkbox"/> 30 days <input type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 180 days of employment (OH) the day after <input type="checkbox"/> 0 days <input type="checkbox"/> 30 days <input type="checkbox"/> 60 days or on the <input type="checkbox"/> 91st day of employment or the first billing date after <input type="checkbox"/> 0 days <input type="checkbox"/> 30 days <input type="checkbox"/> 60 days			
Do any classes of employees have a different waiting period? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, explain	

<b>6. Contribution and Minimum Participation Requirements</b> <i>Employer must have at least two employees enrolled in health to maintain coverage under this plan.</i>	
Group contribution level for health: 50% of the single fee premium; at least 25% of total premium. For life, AD&D, STD, LTD: at least 25% of premium for each coverage except dependent life. If group contribution is 100%, 100% participation is required. Group minimum participation for Health: the greater of 75% of "Net Eligible Employees" or 50% of all eligible employees. "Net Eligible Employees" is the total number of eligible employees less those employees with other group health coverage through a spouse or as part of a collectively bargained or union plan.	
Group contribution level for insurance Health ____% Basic Life ____% Basic AD&D ____% Dependent Life ____% Supplemental Life ____% Supplemental AD&D ____% STD ____% LTD ____% <i>(Dental/Vision contributions should match the medical; however, when it does not, it must be at least 25 percent of the total, but not less than 50 percent of the single rate.)</i>	
Do any classes have a percentage of group contribution different than above? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is yes, explain:	

<b>7. Signature PLEASE ATTACH A CHECK FOR THE FIRST MONTH'S PREMIUM (Read the back of this form carefully before signing)</b>			
Signature and title of authorized group representative	Print name of authorized group representative	City/state where signed	Date / /
Accepted by Anthem's Underwriting Department – Signature and title			Date / /

**8. Read this section carefully before signing. Please review your application for errors or omissions.**

The employer and/or authorized representative hereby requests that it be approved for coverage through Anthem Blue Cross and Blue Shield and Anthem Life Insurance Company (hereinafter "Anthem" unless otherwise specified) and to be bound by Anthem's and Anthem Life's rules and regulations pertaining to coverage under the insurance contracts and policies, as adopted and/or revised from time to time. Employer understands and certifies the following, and if approved for coverage, agrees by payment of the required premiums; and the authorized representative certifies on behalf of the employer.

1. To comply with all terms and provisions of the Group Contract(s) issued, and also accepts enrollment under the Anthem Life trust policy(ies), if applicable.
2. To make the coverage available to all eligible employees and their eligible dependents and to distribute information and documents to enrolled employees as needed.
3. To maintain records and furnish to Anthem or their designated agent(s), any information required in connection with administration of the coverage.
4. To provide notice of applicable conversion rights and rights to continue health coverage under COBRA to eligible employees and eligible dependents.
5. That statement of medical history will be required of employees, and dependents when applying for coverage within or outside the time frames or amount of coverage limits established by Anthem.
6. That approval for this coverage may cancel any prior contracts and/or coverage with Anthem effective immediately preceding the effective date of the employer's coverage.
7. To pay Anthem, by the premium due date, the premiums on behalf of each member covered under the contract, unless otherwise stated in any financial agreement between the parties, to submit applications of employees prior to their date of eligibility, to keep all necessary records regarding membership, to assume responsibility for handling the COBRA and state-mandated continued group coverage and/or conversion process, if applicable.
8. That claims filed by or on behalf of members may, at Anthem's option, be suspended if premiums are not timely received.
9. If applicable, Employer will receive on behalf of members, all notices delivered by Anthem, and immediately forward such notices to persons involved, at their last known address.
10. The advance premium check does not create temporary or interim coverage and that receipt and deposit of that payment does not guarantee issuance of coverage. Rather, issuance of coverage is expressly conditioned on Anthem's determination that the group is an acceptable risk based on their current underwriting practices and procedures. Unless these conditions are met, there shall be no liability on the part of Anthem except to refund the payment. The employer will be responsible for returning to individual employees any part of the payment contributed by those employees.
11. That in order for Anthem to accept or decline this application, all the information requested on this application must be completed. In the event the application is not complete, Anthem, or its designated agent(s), is authorized to obtain the necessary information and to complete that information on this application. The employer understands that the coverage issued by Anthem may be different than the coverage applied for herein. In that event, Anthem shall notify the employer of such differences, and by payment of the appropriate premiums, the employer will accept the coverage as issued.
12. The premium rates calculated for the employer are contingent, based upon the accuracy of the eligibility data submitted on employees and covered dependents to Anthem by the employer. Anthem reserves the right to review such rates upon receipt of all individual applications for employers' employees and to modify the rates, if the enrollment information so warrants. Any misstatements on employees' applications or failure to report new medical information prior to the employees' effective dates may result in a material change to the groups' coverage or premium rates as of the effective date of coverage.
13. The entire application for Group coverage has been reviewed, and all answers contained herein are true and complete to the best of the employer's and/or authorized representative's knowledge and belief.
14. All employees applying for coverage are employees of the employer, receive salary or wages documented on state and/or federal payroll reports, work 30 (if employer is located in Kentucky/Indiana), 25 (if employer is located in Ohio) or more hours per week (unless otherwise approved by Anthem in writing), and meet any other eligibility requirements for coverage; employer meets the definition of small employer under applicable law of the state where it is domiciled, which is: KY – An employer who employed an average of at least two but not more than 50 employees on business days during the preceding calendar year and who employs at least two employees on the first day of the plan year. OH – An employer who employed an average of at least two but no more than 50 eligible employees on business days during the preceding calendar year and who employs at least two employees on the first day of the plan year. All persons treated as a single employer under the US IRC of 1986 as amended, shall be considered an employer. In the case of an employer that was not in existence throughout the preceding calendar year, the determination of whether the employer is a small or large employer shall be based on the average number of eligible employees that it is reasonably expected the employer will employ on business days in the current calendar year. IN – any person, firm, corporation, limited liability company, partnership or association actively engaged in business, who, on at least 50% of the working days of the employer during the preceding calendar year employed at least two but not more than 50 eligible full time employees, the majority of whom work in Indiana. In determining the number of eligible employees, companies that are affiliated companies or that are eligible to file a combined tax return for purposes of state taxation are considered one employer. A plan is subject to IN small group laws if either of the following conditions is met: (1) any part of the premium or benefits is paid by employer, or any covered individual is reimbursed, through wage adjustments or otherwise, by employer for any part of the premium (not including administrative expenses of administering a payroll deduction plan where employee contributes 100% of the premium without reimbursement); or (2) the employer treats the plan as part of a plan or program for purposes of the United States Internal Revenue Code of 1986, as amended.
15. The requested coverage is not in effect unless and until this application is approved by Anthem, that approval of coverage shall be evidenced by issuing Group contracts and/or policies to the employer, and an employee's coverage is not in effect unless and until the employee applies and is approved for coverage by Anthem.
16. The employer acknowledges that he has signed the attached benefit proposals indicating the coverages requested.

**Fraud Notice**

- KY — Any person who knowingly and with intent to defraud an insurance company, health maintenance organization or other person files an application for insurance or other form of health coverage containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
- OH — Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**9. Broker Certification – I hereby certify that:**

1. I have reviewed the attached employee and group applications and waivers for completeness and accuracy.
2. I am not aware of any health history of any applicant that does not appear on the application.
3. I have not completed any of the information contained in the applications except with the permission of the applicant and as noted by my initials on the application.
4. I have not signed any of the applications for a group representative or individual applicant.
5. I have advised the group that a failure to provide complete and accurate information may result in a loss of coverage retroactive to the effective date of coverage or re-rating of the group's premium retroactive to the effective date and that coverage shall not be effective until Anthem Blue Cross and Blue Shield reviews and approves the application and the group receives a written notice and contract from Anthem.

Broker name		Broker signature	
Address			Broker ID number
Tax ID number to be paid	Broker phone number	Broker e-Mail address	Date / /
Agency name (if applicable)		General agency broker	
Address		Anthem sales representative	